



MISSISSIPPI STATE BOARD OF COSMETOLOGY

STEPS FOR ALL OUT-OF-STATE PERMIT APPLICANTS, Part 2 of the Application

Note: Permits and Licenses are issued by mail only and not issued in the MSBC Office

It has been determined, based on the OUT OF STATE PROFESSIONAL LICENSING APPLICATION PREVIOUSLY SUBMITTED, that you may qualify for licensure under the following:

- Military Family Freedom Act**
- Universal Recognition of Occupational Licensing Act (only valid in MS)**
- Reciprocity from Another State (only accepted when there is a written agreement with MS)**
- Completed a Program Out of State; however did not seek licensure in that state or licensed less than one year**

You are required to mail the following documents IDENTIFIED BY THE "X" IN BLOCK ONE to: MISSISSIPPI STATE BOARD OF COSMETOLOGY, POST OFFICE BOX 55689, JACKSON, MS 39216. Your application will be considered incomplete without your submittal of the attached documents and the submittal of the License Verification Form from other state(s).

Required Document	Document Description	Applicant V Documents Have Been Enclosed
	Completed Application	
	Affidavit; completed and notarized	
	Color copies of current practitioner license(s) for applicants who have a current license in another state in good standing	
	Documentation of 3 years of work experience for applicants coming from an <u>unlicensed state</u> (1099; W-2; rental agreements; IRS tax returns are acceptable forms of documentation)	
	Color copies of 3 forms of identification (driver's license; social security card; green card, passport are acceptable forms of documentation)	
	Proof of residency (for purposes of UROLA, residence may be established by demonstrating proof of a state-issued identification card; or current MS residential utility bill with the applicant's name and address; documentation of the applicant's current ownership or current lease of residence in MS; documentation of current in-state employment or notarized letter of promise of employment of the applicant or his spouse; or any verifiable documentation demonstrating Mississippi residency as determined by MSBC.	
	Check or money order made out of MSBC in the amount of \$55.00 (ABSOLUTELY NO CASH ACCEPTED)	
	Two (2) passport size photos	
	Military Orders or documentation from commanding officer regarding temporary or permanent assignment in MS	
	Valid and current certificate of sufficiency obtained in a state in good standing attesting to having been properly trained in the use of a specific device in any practice area of cosmetology.	
	Send License Verification Form to each state where you have held a license NOTE: Must be returned to MSBC directly from the other licensing state	

