

Mississippi State Board of Cosmetology
Board Meeting Minutes
May 6, 2024
239 North Lamar Street, 12th Floor, Jackson, MS 39201

I. Welcome and Call to Order

Debbie Coker, Vice-Chairman of the Mississippi State Board of Cosmetology, called the meeting to order at 9:00 a.m. on May 6, 2024. Jewel Stewart performed the roll call. May the record reflect that there was a quorum present for voting purposes.

Members present:

Warren Rossi, Chairman - Telephonically
Debbie Coker, Vice-Chairman
Jewel Stewart, Secretary
Hilda Bills, Member

Catherine Bell, Special Assistant Attorney General / Counsel for the Board
Chelye Amis, Special Assistant Attorney General
Ruby Lowery, Deputy Director
Sharon Clark, Executive Director

There were members of the public present.

II. Agenda Approval

Jewel Stewart moved to accept the agenda as amended. Warren Rossi provided a second. The motion was carried by unanimous approval.

III. Board Minutes Approval / Corrections

A. April 22, 2024

Hilda Bills moved to table the approval of Board Minutes. Warren Rossi seconded the motion. The motion carried by unanimous approval.

B. April 25, 2024

Hilda Bills moved to table the approval of Board Minutes. Warren Rossi seconded the motion. The motion carried by unanimous approval.

IV. Report of Officers

- A. Warren Rossi, Chairman, had nothing to report.
- B. Debbie Coker, Vice-Chairman, had nothing to report.
- C. Jewel Stewart, Secretary, had nothing to report.

V. Executive Director Report

Sharon Clark provided the Executive Director report (attached) and financial report. Jewel Stewart moved to approve the financial report pending audit. Hilda Bills seconded the motion. The motion carried by unanimous approval.

VI. Deputy Director Report
Ruby Lowery provided the Deputy Director report a copy of which is attached.

VII. Old Business
A. Traxler's Consent Order Consideration

Hilda Bills moved to go into closed session to determine whether an Executive Session was needed. The Motion passed unanimously.

Hilda Bills moved, seconded by Jewel Stewart, that the Board has reason under Miss. Code Ann. Section 25-41-7 (k), as amended, to go into Executive Session, namely for a strategy session/negotiation with respect to prospective litigation. The Motion passed unanimously. The Board entered Executive Session at 9:10 a.m.

During Executive Session, the Board took the following actions:

Warren Rossi made a motion to offer Traxler's School of Hair a consent agreement. Debbie Coker seconded the motion. The motion carried by unanimous approval.

Hilda Bills moved to return to open session. Warren Rossi seconded the motion. The motion carried by unanimous approval. The Board returned to open session at 9:36 a.m.

VIII. New Business

A. MS Women's' Institute of Cosmetology

Warren Rossi moved to approve a night program for cosmetology with stipulation of the addition of a classroom and an instructor. Jewel Stewart seconded the motion. The motion carried by unanimous approval.

B. Deputy Director Report Addendum

Jewel Stewart moved to grant Sharon Clark the authority to issue on behalf of the Board, after confirmation of successful submission of all required documentation, fees, and testing passage scores, student work permits, licenses, and UROLA temporary permits. All student work permits, licenses, and UROLA temporary permits issued would then be reviewed and considered for admission to practice by the Board monthly. Hilda Bills seconded the motion. The motion carried by unanimous approval.

C. Maria Guadalupe Ayala Perz – Proof of Education

Jewel Stewart moved to accept the proof of education submitted by Maria Guadalupe Ayala Perz in the application for licensure. Hilda Bills seconded the motion. The motion carried by unanimous approval.

D. Creative Cosmetology Audit

Jewel Stewart moved to issue notice for hearing to Creative Cosmetology. Hilda Bills seconded the motion. The motion carried by unanimous approval.

E. Career Development Center Follow-Up Audit

Debbie Coker moved to issue notice for hearing to Career Development Center. Warren Rossi seconded the motion. The motion carried by unanimous approval.

F. Electric File Certification Curriculum Approvals

The Board reviewed the Electric File Certification Curriculum submitted by Lychanda Brown, Heather Holloway, Crystal Short and Carolyn Brantley. Warren Rossi made a motion to approve the Electric File Certification Curriculum submitted by Lychanda Brown, Heather Holloway, Crystal Short and Carolyn Brantley. Jewel Stewart seconded the motion. The motion carried by unanimous approval.

Jewel Stewart moved to give Sharon Clark authority to receive notice of the date, time, and location for upcoming Electric File courses taught by providers whose curriculum has been approved by the Board. Ms. Clark will include this information in her Executive Report to the Board. Warren Rossi seconded the motion. The motion carried by unanimous approval.

G. The Throne Esthetics and Spa

Hilda Bills moved to issue notice for hearing to The Throne Esthetics and Spa and owner Claudia Robinson. Debbie Coker seconded the motion. The motion carried by unanimous approval.

IX. Executive Session

Jewel Stewart moved to go into closed session to determine whether an Executive Session was needed. The Motion passed unanimously.

Hilda Bills moved, seconded by Debbie Coker, that the Board has reason under Miss. Code Ann. Section 25-41-7 (k), as amended, to go into Executive Session, namely for the issuance of an appealable order when an open meeting would have a detrimental effect on the litigation position of the Board. The Motion passed unanimously. The Board entered Executive Session at 11:38 a.m.

During Executive Session, the Board took the following actions:

Kutz R Us (Mary Coleman) Hearing

After the hearing on this matter, the Board found by clear and convincing evidence as follows:

There is proof that Mary Coleman, owner of Kutz R Us, violated MISS. CODE ANN. § 73-7-35 (2) by allowing an unlicensed individual to perform services in a salon without

possessing a valid license. Further, the Board finds that Mary Coleman is ordered to pay the \$100.00 fine assessed to her for violation of MISS. CODE ANN. § 73-7-35 (2).

The vote taken on the above referenced matter was:

Warren Rossi – aye
Debbie Coker - aye
Jewel Stewart – abstain
Hilda Bills - aye

Hilda Bills moved to return to open session. Debbie Coker seconded the motion. The motion carried by unanimous approval. The Board returned to open session at 12:15 p.m.

X. Legislative Update

Catherine Bell provided a legislative update on measures that are not dead.

XI. Adjournment

Jewel Stewart moved to adjourn at 12:16 p.m. A second was provided by Hilda Bills. The motion carried by unanimous approval.

APPROVED:


Warren Rossi, Chairman


Jewel Stewart, Secretary